

**Minutes**  
**Volunteer Program Advisory Board**  
**April 26, 2010**  
**Youth Center**  
**16 Park Rd.**

*Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."*

Board Members: Holly Bragman, Chair; Melanie Peratis, Vice-Chair; Anya Schandler, Tim Barrett, Lana Pereyaslavska, Dave Johansen, Efren Alba, Treasurer

Present: Melanie Peratis, Holly Bragman, Anya Schandler, Efren Alba, Lana Pereyaslavska, Maria Baird, Community Resources Coordinator;

Holly called the meeting to order at 7:00 p.m. The March minutes were approved.

Public Forum-

**1. Reports**

- **Chair**-Holly inquired as to if 152 Madrone was notified of the trail marking event; Maria replied yes.
- **Treasurer** –Maria submitted checks to Efren.
- **Coordinator**- Maria announced a clean-up/work party of the Pavilion will be taking place after the Fairfax Festival. The Volunteers will do an e-mail blast publicizing the event to get community participation.
- **Discussion**-Efren requested if the Town could provide a lending library for tools, such as the City of Berkeley does. Maria will check into it with Public Works.

Old Business

- **Fuel reduction grant**- Maria briefed the group on the status of the fuel grant and distributed a timeline of events (attached). She announced she had participated in a conference call with Kathy Wilkie, and the grant manager at the Bureau of Land Management (BLM), which approved the project as compliant with federal environmental laws. She then subsequently met with Kathy, Roger Meagor, and Ray Mortiz, contractor on the project, on proceeding with the grant. Kathy will prepare an RFP for the chipper service. Roger will update an informational fire brochure that was initially used in 2001, the last time the Ross Valley received such a grant. Maria will work on advertising the RFP and conducting community outreach of the targeted neighborhoods. The targeted neighborhoods include but are not limited to: Scenic Hill, Deer Park, and Cascade. The Volunteers will

help to identify community leaders in these neighborhoods. In addition to the chipper days, roadside clearance will be conducted, and 50 Sudden Oak Death trees will be slated for removal. Ray will provide the technical support on the grant. The next step for the Volunteers will be to identify community leaders from the neighborhoods involved. Anya announced that Deer Park has an official neighborhood group entitled Deer Park Neighborhood Association. Trevor Hughes is the leader. Other names that were mentioned as potential leaders are: Peter Burchard, Marcia Hagen, Bill Madden (Deer Park), Cindy Swift (Cascade) Efen Alba (Redwood Road), Margaret Yates (Scenic) and Helen Fauss (Tamalpais).

- **Re-cap of Trailmarking event**-Overall, the event was extremely successful. Approximately 15 volunteers participated. A great deal of vegetation overgrowth was cleared from Madrone & Cypress. The trail was marked with 5 posts.
- **Revision of survey form** –A sub-committee meeting was scheduled for Wed., May 5<sup>th</sup> at 10:30 a.m. to finalize the form. It will be used at Ecofest.
- **Website Administration & Maintenance** - Efen announced he met with Scott and has obtained all the necessary information to update the home page of the website. The legacy title will remain the same, but panels will be added to enable the user to “pull down” information. Ideally users will be able to sign up for e-mail notification through the website.

### **New Business**

- **Ecofest**-The Volunteers will staff a table at Ecofest. Maria distributed a sign up sheet. A display will be made showing visuals of Volunteer sponsored projects. In addition, incentives will be given out for completing the new revised survey form.
- **Partnership with Center for Non-profit & Volunteer Leadership**- Maria announced she has attended many trainings of this group, which is the hub of volunteer programs for Marin County. **ACTION ITEM: The Volunteers voted to formally join the CNVL and pay membership dues, which amount to about \$25 per year.**

**Next Meeting: scheduled for May24<sup>th</sup> at 6:30 p.m. Topics will include Fairfax Song and Walkable Fairfax.**

The meeting adjourned at 8:30 p.m.