

**Minutes**  
**Volunteer Program Advisory Board**  
**January 25, 2010**  
**Youth Center**  
**16 Park Rd.**

*Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."*

Board Members: Holly Bragman, Melanie Peratis, Anya Schandler, Tim Barrett, Lana Pereyaslavskaya, Dave Johansen, Efren Alba

Present: Efren Alba, Melanie Peratis, Holly Bragman, Anya Schandler, Tim Barrett, Dave Johansen, Council member John Reed, Maria Baird, Community Resources Coordinator

Holly called the meeting to order at 6:30 p.m. The December minutes were approved.

Public Forum-

**1. Reports**

- **Chair**-Holly announced she had sent out an e-mail blast to residents introducing herself as the new chair, and alerting them to a flood watch with the severe weather that was occurring.
- **Treasurer** –Holly transferred the banking statements and checking account to Efren, who was elected new treasurer.
- **Coordinator**- Maria announced the Planning Department and the Ross Valley Fire Service are conducting a 3 hour workshop on Sat., Jan. 30<sup>th</sup> to discuss defensible space & Wildland/Urban interface; fire hydrant & flow upgrades, and residential fire sprinklers. The fire forum is being held in the Women's Club from 9:30-12:30.
- **Discussion**-Tim suggested adding a topic on "pennies collection" at merchants in Town to support Volunteer activities. The item will be addressed at the next meeting. Maria requested another item be added to the February agenda regarding a safety fair sponsored by the Citizens Disaster Council that the Town would like to conduct in May in conjunction with annual Public Works Day.

Old Business

- **Format for e-mail blast**- Holly will write the e-mail blasts; Dave will send them out. A new program entitled Constant Contact-Joomla will be explored for use.
- **Fuel reduction grant/Chipper Days 2010**-John announced this grant has been authorized. An RFP will be prepared to put the work out to bid. The Volunteers have contributed an in-kind service of 30 hours towards brush clearing in the grant. The neighborhoods that will be

targeted include: Deer Park, Scenic Hill, and the Cascades. The grant will commence in October 2011.

## 2. **New Business**

- **Fairfax Welcome Wagon-** Dave proposed the idea of welcoming new residents in the community with information on the Town. This could come in the form of a letter from the Mayor/elected officials, and other departments on the services available to Fairfax residents. He suggested coordinating with the Chamber of Commerce to include coupons from merchants. Maria added that when she was with the Town of San Anselmo, she received tracking of new residents through the garbage company, and then prepared welcome kits for distribution. The kits included a Golden Gate Transit guide, Recreation guide, recycling info from Marin Sanitary, letters from the Police, Fire, and Building Departments, info on disaster preparedness, and literature from the Marin County Stormwater Pollution Prevention Program.  
**ACTION ITEM: The Volunteer Board voted to support adopting this program for implementation.**
- **Needy Neighbor Program-**Holly announced the Volunteers could help seek out people who need help with things around the house and are unable to do for themselves, such as having a fence built, etc. She will work on re-vamping the survey that the Volunteers sent out several years ago and having it posted on the website.
- **Earth Day Activities-**Maria stated she was contacted by Kathy Wilkie, Public Works Director, to determine what type of Earth Day activities Fairfax would be offering as part of a regional Marin County promotion effort. The Volunteers decided to once again conduct trail marking in the Tamalpais/Scenic neighborhood. The event will be held on Sunday, April 25<sup>th</sup> from 10:00 a.m.-3:00 p.m. Maria will try to obtain pizza donations from Mauro's Pizza & Pasta for volunteers.
- **Partnership with Disney-**Maria announced she had received an e-mail from Disney in regard to the "Give A Day, Get A Day" campaign that Disney is sponsoring. Volunteers can earn a free pass to the theme park if they perform 8 hours of volunteer service with a participating agency. Maria will follow up with Disney to determine if Fairfax Volunteers can be a participating agency in the program.

**Next Meeting: scheduled for February 22nd at 6:30 p.m.**

The meeting adjourned at 8:30 p.m.