

Minutes
Volunteer Program Advisory Board
December 14, 2010
Youth Center
16 Park Rd.

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Members in attendance: Holly Bragman, Melanie Peratis, Anya Schandler, Efren Alba, Bruce Killen, Merrell Maschino. Staff in attendance: Maria Baird, Community Resources Coordinator, Council Member John Reed. Others in attendance: David Smadbeck

The meeting was called to order at 6:30 p.m. The minutes of the November 22nd meeting were approved with the following changes: Under Old Business, Website Update, change second sentence to "Efren and Scott proceeded to teleconference and will transfer authority of the website over to Efren so he may continue to maintain the Volunteers website. On page 2, under Holiday Caroling/Wreathmaking/Potluck, third sentence change name from "Chad" to "Chas". Also on page 2, tenth sentence, change "will be sold", to "would be sold".

1. Reports

- **Chair**-Holly announced that the chipper day volunteers and Maria's role in the project were acknowledged at the December Town Council meeting. Neighborhood organizers Helen Fauss, Denny Ferry, Trevor Hughes and Anya were bestowed with a Certificate of Recognition from the Town Council.
- **Treasurer**-Efren reimbursed Anya for her picnic and holiday expenses in the amount of \$422.
- **Coordinator**-Maria announced the ice skating event was taking place on January 8 & 9, 2011 from 12 noon – 5 p.m. in the Pavilion. Once again, it is sponsored by PARC. Assistance in promotion and staffing is requested.

2. Old Business

- a) **Holiday party re-cap** –The Volunteer Board agreed the event was very successful. The new time frame of 2-5 p.m. seemed to work better for the party. It allowed for wreath making to be done outside while it is still light. The Fairfax Volunteers collected \$186 dollars in donations from attendees. The potluck entrees seemed to be lighter than before; next year food may need to be purchased from local caterers. Everyone agreed that combining the event with the Chamber of Commerce's horse & buggy rides seemed to draw people from downtown to the Women's Club.

- b) **Goals for 2011-** Anya announced that she would like to re-visit the Fairfax song contest for next year. Contestants would submit their songs on a CD, and then finalists would appear before a live audience at the Sleeping Lady to perform. The winner would perform their debut Fairfax theme song at the town-wide picnic in September. David said he would help get some radio coverage of the premiere song and contest.

II. New Business

a) Recruiting & organizing volunteers for special events-David Smadbeck – David Smadbeck, Park & Red representative and new Chamber of Commerce President, spoke of the need to have a central agency to organize volunteers. The need for this stems from recruiting and having enough volunteers show up at the special events sponsored by the Volunteers, Park & Red, and Chamber of Commerce. Maria will coordinate this database, which will include phoning and making direct contact with potential volunteers, rather than just e-mailing them as is currently done.

b) Database of Volunteers-Maria will work on a postcard mailing to local businesses in town, requesting interest in the many town-sponsored volunteer opportunities, including a survey on skills & interests. David added there may be Chamber of Commerce funding to help support this project.

c) Yo Project–Holly announced this project, affiliated with the Chamber of Commerce, involves a mosaic that will be done by kids. They are looking for a venue in which to work on the project. They will be referred to Park & Rec for consideration.

d) Holiday Giving-Holly announced that the Volunteers would like to acknowledge the Public Works crew this year for their assistance throughout the year with a holiday gift. Gift certificates will be purchased from Iron Springs for the maintenance workers. Maria was presented with a gift certificate to Culture Shock by the Volunteers.

Next meeting scheduled for Wednesday, January 24th at 6:30 p.m. at Youth Center.

Meeting adjourned at 9:00 p.m.