

**Minutes**  
**Volunteer Program Advisory Board**  
**August 22, 2011**  
**Youth Center**  
**16 Park Rd.**

*Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”*

Members in attendance: Holly Bragman, Melanie Peratis, Anya Schandler, Efren Alba,  
Staff in attendance: Maria Baird, Community Resources Coordinator, Councilmember  
John Reed. Others in attendance: Ted Pugh, John Naragara DeCaro

The meeting was called to order at 6:30 p.m. The minutes of the July 25th meeting were approved.

**Public Forum:** John Naragara DeCaro stated he would like to start a memorial skate park in Fairfax, dedicated to Dr. Martin Luther King Jr. His group is entitled “Litter Free World”. He would like the theme of the skate park to be dedicated to non-violent democratic change. Holly suggested he team up with Michael Silbert, who has approached the Volunteer Board previously in reference to building a skate park, and work together towards the goal.

**1. Reports**

- **Chair-**Holly announced there will be changes to the operation of the Food Bank in the fall. Beginning in October, the hours will be from 9:00 – 11:00 a.m.
- **Treasurer-**Efren stated he deposited \$510 in checks from the community garden. Currently, the balance of the account is approximately \$7,000.

**2. Old Business**

- a) **Adoption of recommended by-laws by Board** –This item will be continued until September so all members may participate.
- b) **Website maintenance & update-**Holly announced an e-mail blast will go out soon regarding chipper days, the picnic, and creek clean-up.
- c) **Community garden water bill-** The officers of the non-profit “Friends of the Volunteers for Fairfax” (Holly, Efren, and Melanie), met prior to the full Board meeting to discuss this matter. They will work with the Marin County Library to rectify the issue. Correspondence has come from the library that reflects the balance of the water bill due to the library since 1998.

## New Business

- a) **Town-wide picnic** – The sub-committee met last week, and finalized the music, menu, and other performances at the picnic. *Revolver* will play, *Mauro's Pasta & Pizza* submitted a final menu, the *Bubble Man* will make an appearance from 3-5 p.m. Anya will contribute \$30 towards his performance, and the Board will supplement it with another \$20, bringing the total to \$50. Maria will contact Dusty of *Dusty's Puppet* show. She has secured a Sponge Bob theme jumpee house. Tom of Public Works will set up the stage for the band. Mika Scott will perform his drumming circle. Maria has prepared raffle tickets. She has received a \$25 gift certificate from *Culture Shock* towards the raffle. Mel also obtained a raffle donation from *Sleeping Lady Café*. Additionally, Bruce communicated via e-mail that he has a certificate from *Grilly's*, one from *For Paws*, and a complimentary office visit from pediatrician Dr. Michelle Pero. Holly has approached *Good Earth* for a monetary contribution and is waiting to hear back. Holly has secured the rope from *Guastucci's*, and has requested the watermelon donation from *Fairfax Market*. Merrell and Melanie met to finalize the poster. Once the changes are made, she will have them printed at Avatar. They will be available for distribution on Friday of this week. Maria will pass them out downtown next week when she solicits more sponsors, including *Various & Sundries*, *The Scoop*, and *Herban Gardeners*. To date, *Sorella Café* has indicated they will donate \$200. The next and final sub-committee meeting will be held on Thursday, September 8<sup>th</sup> at 1:30 p.m. at Mel's house. Melanie also requested that the other Town Commissions and organizations be invited to staff booths at the event. Maria will extend the invitation to PARC/FOCAS, Open Space, Sustainable Fairfax, and the Chamber of Commerce.
- b) **Fire grant update**-Maria announced the next series of chipper days have been scheduled for the week of Monday, September 12<sup>th</sup> in the three target neighborhoods. All of the neighborhoods: Scenic/Tamalpais; Cascade & Deer Park will be serviced the same week, using the three different contractors. Contractors will be assigned to the same neighborhood they had last year. A neighborhood planning meeting was held last week with community representatives and the fire department. Maria announced the Fire Department will send out flyers to each household in the target area. Maria also mentioned Wildcare contacted her regarding scheduling of the chipper days and that it interferes with the birds nesting season. She responded to the organization that the grant period is about to close in three months, and the work must be conducted prior to the time. Also, she clarified that no trees will be cut down during this period, simply the pruning of limbs and brush from the area will occur. Wildcare has indicated that November & December are the only good months to

conduct any tree work. Unfortunately, that leaves the possibility of rain occurring during those months, in which case chipper work cannot be done. She brought this to the attention of WildCare.

- c) **Creek clean-up**—has been scheduled for Sunday, October 9 from 10:00 a.m. to 1:00 p.m.
  
- d) Sponsorship of movie night “They’re Not Green: Uncovering the Secrets of the Wind Farms” – **ACTION ITEM: The Volunteers voted to not sponsor the showing of this film in the Women’s Club on Friday, August 26 since it has already been sponsored by the Town Council.** They did however, opt to advertise it through the e-mail blasts. They will promote future film nights as well.
  
- e) **Advertising on [www.eventsvolunteer.com](http://www.eventsvolunteer.com)**—Holly announced that there are pop-up ads that appear on this website, which has been made available by Carol Maley and Julie Ledyard to support volunteer sign up of special events. **ACTION ITEM: The Volunteer Board opted to request the following guidelines in regards to advertising: There will be no political ads associated with volunteer events. There will be no sexually explicit or graphic ads associated with volunteer events.**

**Next meeting scheduled for Monday, September 26 at 6:30 p.m. at Youth Center.**

**Meeting adjourned at 8:30 p.m.**