

**Minutes**  
**Volunteer Program Advisory Board**  
**July 25, 2011**  
**Youth Center**  
**16 Park Rd.**

*Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."*

Members in attendance: Melanie Peratis, Bruce Killen, Efren Alba, Merrell Maschino.  
Staff in attendance: Maria Baird, Community Resources Coordinator

The meeting was called to order at 6:30 p.m. The minutes of the June 27<sup>th</sup> meeting were approved with the following change: Next year the Board will examine perhaps having Volunteer Board members serve drinks at Ecofest.

**1. Reports**

- **Chair**-Mel will chair tonight's meeting in Holly's absence. The water bill issue regarding the community garden remains unresolved.
- **Treasurer**-Maria submitted checks for the community garden to Efren.
- **Coordinator**-Maria stated that PARC is sponsoring the Good Festival on August 6<sup>th</sup> in Peri Park.
- **Discussion**-Merrill has created a gmail account under FXVOLUNTEERS. The Google program can conduct on-line surveys and includes a calendar program. She has a list of 400 e-mail accounts from Holly's listserve, but will hold off on sending them an e-mail blast until Holly returns. Melanie discovered creek life awareness literature in the archives. She will contact Shannon Savage who is interested in conducting creek life education.

**2. Old Business**

- a) **Adoption of by-laws** –This item will be continued until August so all members may participate.
- b) **Website management**-Merrell has updated the website and needs current photos in order to replace the outdated pictures. Efren will see if he can send her a link to picnic photographs. A website sub-committee will be formed at the next meeting.
- c) **Vacancies and GPIC appointment**- Maria announced two candidates have submitted applications for the Volunteer Board: Helen Fauss and Ted Pugh. Merrell is going to re-apply for her position. The appointments will be made at the August Town Council meeting.
- d) **Trail Maintenance Work Day**- Bruce & Efren may get together over the weekend to conduct trail maintenance work.

## **New Business**

- a) **Town-wide picnic** – The sub-committee will meet this Thursday at 1:30 p.m. at Melanie's house. Maria has asked Mauro's Pasta & Pizza to provide the catering at the picnic; they have obliged. She will pick up a sample menu from Mauro's. Melanie has approached the Revolvers regarding playing at the picnic; they have accepted. The poster & postcards will be revised by Merrell and Melanie. They should be printed in two weeks to ensure three week notification time.
- b) **Creek clean-up** –has been scheduled for Sunday, October 9<sup>th</sup>. A creek recon walk-through will be conducted prior to the event.
- c) **Advertising on [www.eventsvolunteer.com](http://www.eventsvolunteer.com)-Holly** had requested that this item be deferred until the August meeting. Some of the Volunteer events are already on this website, such as sign up for the food pantry, creek clean-up, and picnic duties.

**Next meeting scheduled for Monday, August 22nd at 6:30 p.m. at Youth Center.**

**Meeting adjourned at 8:00 p.m.**