

Minutes
Volunteer Program Advisory Board
August 27, 2012
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Holly Bragman, Melanie Peratis, Ted Pugh, Bruce Killen, Merrell Maschino. Staff in attendance: Maria Baird, Community Resources Coordinator. Others in attendance: Council Member John Reed, Yvette Wakefield

The meeting was called to order at 6:30 p.m. The minutes of the July meeting were approved.

1. **Public Forum**-Yvette Wakefield commented that dog excrement is a problem at Berry Trail in her neighborhood. She would like to install a pet waste bag dispenser at the trail site. The Volunteers have one remaining pet waste bag dispenser. Holly stated the neighbors would be responsible for filling the receptacle with bags as part of the condition to place the dispenser at that site. Yvette responded she would maintain the pet dispenser with bags. Yvette took the pet waste receptacle with her, and will be responsible for the installation and maintenance of the pet waste bag dispenser.
2. **Reports**
 - **Treasurer**-Maria submitted a check from Sorella Café in the amount of \$200 to Bruce, for the picnic donation. She also submitted three additional checks for the community garden to Bruce. Maria indicated she needed a check for \$393 to pay for the porta-potties.
 - **Coordinator**-Maria submitted a copy of the water bill from the Marin County Library to Melanie, as well as copies of the checks that have been received from community garden members.
 - **Discussion** –John Reed stated there will be chipper waste drop-off days the first three weekends in October at the Pavilion parking lot. He and Council Member Larry Bragman are discussing the possibility of chipper waste pick up service with Rusty of Forrest Tree Service. John also added that Helen Fauss has been coordinating with Marin Sanitary on a garbage bill insert that will promote the program. Maria added that perhaps pick-up service could be made available for seniors and disabled individuals.
3. **New Business**
 - a) **Posting “Spare the Air Day” signs**- Melanie stated she will be no longer be able to post the “Spare the Air” signs on the weekends at Bolinas Park. Maria added that the media does an excellent job of

informing the public when a “Spare the Air” day is in effect. There are notices in the newspaper, on the radio, on TV, as well as the e-mail notification system. It was decided that the Volunteer Board will no longer put up the sign at Bolinas Park to inform residents of “Spare the Air” days.

- b) **Creek clean-up**- Maria announced that the Conservation Corps will not be cleaning the creek this year, as there is not sufficient funding to finance an agreement between the Corps and the Town. She asked if the Volunteers would like to schedule a creek clean-up event in October. It was suggested that creek clean-up take place on Sunday, October 14th (tentatively).

4. **Old Business**

- a) **Picnic update**- The sub-committee met on 8/21 and finalized most of the picnic details. Merrell designed and distributed the postcards at the *Streets for People* event. A total of 100 postcards were passed out. Merrell will finalize the poster, and Maria will pay for and pick up the posters from Avatar. Maria & Melanie will distribute the posters to downtown businesses. Maria distributed an updated sponsorship list. This year, there have been many more donations than last year, particularly towards the raffle. She has secured gift certificates from HairFax, M & G Burgers, Grilly’s, Culture Shock, and Fairfax Variety. The Chamber of Commerce has committed a \$100 donation. Maria has made banners indicating the sponsors, and will have them laminated at Avatar. She will also provide a list of raffle prizes for the front reception table, as well as a list of sponsors to be displayed prominently at the reception area. She mentioned that Ghiringhelli’s Pizzeria has declined to sell pizza at the picnic, so Barefoot Café will be the sole caterer. Daycaring Preschool has opted to sell snow cones as their fundraising item. Holly suggested tickets be distributed at the reception area towards the dunk tank. Anya indicated Sterling the Bubble Man may be out of town for the picnic. Maria will make the raffle tickets. Prices will be \$5 per ticket, or 5 tickets for \$20 (special). She will provide a box and signage for the Lost & Found area. She will also provide a first aid kit. The last picnic sub-committee meeting will be on Tuesday, September 11th at 1:30 p.m. at Mel’s house.
- b) **Re-visit by-laws for potential amendment** – Holly requested that this item be postponed until next month.
- c) **Next meeting - scheduled for Monday, September 24th at 6:30 p.m.**
Topics for discussion will include: chipper event, creek clean-up, holiday party, by-laws, and garbage solutions for doggie waste bags.

The meeting adjourned at 8:30 p.m.