

**Minutes**  
**Volunteer Program Advisory Board**  
**January 28, 2013**  
**Youth Center**  
**16 Park Road**

*Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."*

Members in attendance: Holly Bragman, Ted Pugh, Helen Fauss, Anya Schandler. Staff in attendance: Maria Baird, Community Resources Coordinator. Others in attendance: Mayor John Reed, MaryAnne O'Sullivan

The meeting was called to order at 6:30 p.m. The minutes of the November meeting were approved with one minor revision: Strike the last sentence of the third paragraph on page two " Otherwise, the future homeowner will be responsible for maintenance".

**1. Reports**

- **Chair** – Holly introduced Mary Anne O'Sullivan who volunteers at the Food Bank. Mary Anne may be interested in serving on the Volunteer Board. Holly also mentioned she will be making a report on the Volunteer Board's annual accomplishments at the next Town Council meeting on February 6<sup>th</sup>.
- **Treasurer**- no news to report.
- **Coordinator**-Maria requested a letter of support from the Volunteer Board for a grant she is applying for on behalf of Park & Rec. Holly made one revision and signed the letter. The grant is in the amount of \$20,000 and would go towards the purchase of new playground equipment for the Peri Park playground.
- **Discussion** – Ted announced that the Nextdoor Oak Manor neighborhood was launched as part of nextdoor.com with Melanie Allen as Founder/Lead. Pacheco Park/Downtown neighborhood has also organized, with Diane Causey as the leader/founder and Mimi Newton as the co-leader.

**2. New Business**

- a) **Backyard Beekeeping**- Holly announced Jen Jones was unable to attend the meeting, so she would address the item in her place. Sustainable Fairfax has requested the partnership of the Volunteer Board on a beekeeping class to be held at the Women's Club on Saturday, March 2<sup>nd</sup> from 10-2. The instructor will be Bonnie Ballengier Morse, and there will be a \$35 attendance fee. **ACTION ITEM: The Volunteer Board voted**

**unanimously to support the sponsorship of the Beekeeping class.  
There will be more classes of this nature held in the future.**

- b) **Graffiti Abatement program** – Maria announced the Town’s volunteers previously sponsored a graffiti removal project in the late 1980’s. She mentioned perhaps the Chamber of Commerce would be interested in co-sponsoring this project, as it would improve the downtown corridor. High school students could be used to clean the graffiti. Volunteer members did not feel that graffiti is a problem in town, so decided to not tackle this project at the present time.

Helen suggested perhaps the daffodil planting project could be re-instituted in town. Previously, the Volunteers organized a bulb planting day in the winter. The Volunteers worked together with the Chamber of Commerce. The bulbs were planted along the Sir Francis Drake median, and helped to beautify the Town. The Volunteers were interested in re-examining this project. The bulb planting could coincide with the National Day of Service that is held in mid-January, close to Martin Luther King’s Birthday. Maria suggested perhaps O’Donnell’s Nursery could donate the flowers. The volunteers already have the tools necessary to do the planting.

**Old Business:**

- a) **Holiday Re-cap**–The Board felt the event went fairly well. Board members were happy Helen had solicited food donations from various restaurants, since this year not as many attendees brought a potluck dish. Maria sent out thank you letters to all those who donated. Anya suggested having Santa Claus come at an earlier time next year. She also suggested a sign be posted at Peri Park, advertising the event. The Volunteer Board suggested the purchase of a staple gun to hang signs. Overall, the event was quite successful, and brought in close to \$300.
- b) **Posting of “Spare the Air” sign at Bolinas Park**- Since Melanie’s departure, there is not current designee to post the big wooden sign at Bolinas Park on “Spare the Air” days. Some Board members suggested that the Bay Area Air Quality Management District (BAQMD) is doing a good job of notifying the public, via the media, of “Spare the Air” days, and perhaps the sign is not needed.

**The meeting adjourned at 8:30 p.m.**

Next meeting will be held on **Monday, February 25<sup>th</sup> at 6:30 p.m.** Topics to be discussed will include hosting an “All Boards & Commissions” social at the Women’s Club.