

Minutes
Volunteer Program Advisory Board
July 1, 2013
Youth Center
16 Park Road

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Members in attendance: Holly Bragman, Maryann O'Sullivan, Anya Schandler, Ted Pugh, Mark Solomons; Excused absent members: Helen Fauss, Bruce Killen. Staff in attendance: Maria Baird, Community Resources Coordinator

The meeting was called to order at 6:30 p.m. The minutes of the April meeting were approved.

1. Public Forum (items not on the agenda)

-Maryann indicated she is interested in opportunities for low-income families, and would like to explore projects in that area. Holly replied that was fine. Maryann suggested perhaps working with the San Anselmo-Fairfax Children's Center in the Deer Park area as a target audience. Another possibility is educating food bank residents if they are eligible for general assistance from the County of Marin. She will let the group know when she has a more concrete project.

Holly announced that San Anselmo is building a skate park in Millenium Park. She would like to re-visit the idea of a skate park in Fairfax. One possible location could be near the basketball courts in Peri Park.

Ted announced he would like to see the Volunteer Board create a Town Historic Register. This would be in addition to the Historical Society that is overseen by Bill Sager. Anya suggested perhaps the Native Sons of California Association could be tapped into to help with this legacy.

2. Reports

- **Chair** – Holly announced that Bruce will not be re-applying for his position on the Board. There will not be a vacancy, since the Board already has an extra member.
- **Treasurer-** This position will need to be replaced. Anya suggested perhaps Mark might be interested in serving as treasurer.
- **Coordinator-** Maria announced she is meeting with a representative from the United States Tennis Association (USTA) this week. They are interested in providing subsidized lessons to youth in Fairfax. Maria added she will follow up with David Smadbeck regarding the Volunteerism banner that the Chamber of Commerce is producing.

- **Discussion** – Everyone agreed the mixer held in March went extremely well. It was decided that it will be an annual event of the Volunteer Board.

3. **New Business**

- a) **Town-wide picnic**- Holly suggested we consider having the picnic on September 22nd. Maria noted typically the picnic has been in the middle of September. The dates of September 15th and 22nd are possible options. Maria will find out when the Fairfax Car Show is, to make sure the picnic does not end up on the same weekend. Maria announced that the Hummingbird Café is interested in catering the picnic. She also indicated that Lotus Café was interested in being a food vendor there as well. A sub-committee was formed, consisting of Holly, Anya, & Maria. They will meet soon to begin planning the picnic.
- b) **Recognition ceremony for Artists-in-Residence** – Maria stated there will be a farewell dinner for Sam & Shoshana Parry at the Sleeping Lady Café on Monday, July 15th at 7:00 p.m. She inquired as to whether the Volunteers wanted to contribute towards a gift basket for the artists, since the artists have supported many volunteer oriented activities over the past seven years. The Volunteer Board voted to contribute to the artists farewell party with either a gift basket or gift certificate.

PARC Fundraising efforts towards KaBOOM grant – Maria announced a non-profit group entitled *Friends of Peri Park* has been formed. This group will be fundraising to raise an additional \$10,000-\$15,000 that is needed as matching funds for the playground equipment construction grant of \$20,000. Maria suggested perhaps the *Friends of Peri Park* can run the dunk tank at the picnic, and any proceeds received could go towards their fundraising efforts. The Volunteer Board agreed this would be a good idea, and voted to support it.

Old Business:

- a) **Sustainable Fairfax Film festival**–The Volunteer Board voted to support future film showings of Sustainable Fairfax at the Women’s Club, provided the films are not political in nature. As a non-profit entity, the Volunteer Board is prohibited from participating in any political activities.
- b) **Ecofest/Festival**- Feedback from sharing a table with the beer booth- some Board members felt as if the beer distributor did not want volunteers partaking in the beer booth; the brewer’s were there to promote their beer, and the beermeister’s preferred to have the contact with the public. Maria added that a pop-up tent was destroyed from the wind at the festival, so now the Volunteers are down to 5 tents. Holly added they will be replaced with the funds from the Ecofest insurance money.
- c) **Creek clean-up**- this event will take place in October. It may be combined with a creek restoration project through another agency, such as SPAWN.

d) Input on interviews/appointment process of members to the Town Council-

The Volunteer Board would like to require that potential candidates attend at least one meeting prior to being appointed to the Town Council. The candidate should bring a resume to this meeting, where they will be informally interviewed. The Volunteer Board would like the Town Council to consider the Board's input in making the final appointment. A welcome packet will be prepared for distribution to new members, consisting of the by-laws, and the legacy projects. Ted added that he would like to see a representative from the Chamber of Commerce sit on the Volunteer Board at some point in the future.

The meeting adjourned at 8:15 p.m. Next meeting will be on Monday, July 29th at 6:30 p.m. at 4 Barker Court. A potluck will be held in honor of Bruce Killen's last meeting. Topics will include picnic planning & follow up on trail projects.