

Minutes
Volunteer Program Advisory Board
March 25, 2013
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Holly Bragman, Bruce Killen, Ted Pugh, Helen Fauss; Staff in attendance: Maria Baird, Community Resources Coordinator; Others in attendance: Maryann O’Sullivan.

The meeting was called to order at 6:30 p.m. The minutes of the February meeting were approved.

1. Reports

- **Chair** – Holly announced she had attended a Festival Committee recently, and requested that EcoFest reimburse the Volunteer Board for sponsoring the liquor liability license for the Fairfax Festival. Their portion would be approximately \$300.
- **Treasurer-** Bruce reported there is \$1,805 remaining the Volunteer’s checking account.
- **Coordinator-**Maria distributed a letter she received from the food bank regarding declaration of federal funds in excess of \$500,000. It is not applicable to the Fairfax Food Bank.
- **Discussion** – Maria stated that she received an application from Mark Solomons for the vacancy on the Volunteer Board. Maryann has already submitted her application. Anya had indicated by e-mail that she would like to be re-appointed to the Board once her term expires next month. Holly brought up the issue that perhaps another member could be added to the Board, bringing the total seats to 8. Maria noted that would make it an even number, in the case of voting, where perhaps a tie might ensue.

2. New Business

- a) **Fairfax contest-** A few ideas were discussed, including conducting a comedy competition, a dance contest, or a talent show. The most popular idea proved to be Comedy Improv, with an opportunity for creative expression. Thus, it could be stand-up comedy, mime troupe, etc. The theme will be Fairfax related. Maria had spoken with David Smadbeck about the use of the Sleeping Lady Café for the venue. The group decided Tuesday, May 20th worked best, and the Board would hold their regular meeting at the Café that evening at 6:00 p.m., and the show would

begin at 7:00 p.m. A sub-committee consisting of Holly, Helen and Maria was formed.

- b) **Boards & Commissions mixer** – This event has been scheduled for Thursday, May 2nd from 6-9 p.m. at the Women’s Club. After some discussion, it was decided it would be a potluck. Maria will prepare an e-vite to be sent out the first week in April. The following groups will be invited: Town Council, Open Space Committee, Planning Commission, PARC (including Artists-in-Residence), General Plan Implementation Committee, Affordable Housing Committee, Cittaslow Committee, Tree Committee, Treasurer, Town Staff, the Chamber of Commerce (Executive Director and President), and Sustainable Fairfax (Board members). There are approximately 75 representatives on all of these groups. The Volunteers will provide the main course, and fill in any food items as needed.
- c) **E-mail blast of upcoming events** – Merrell had sent out an e-mail announcing the special Town Council meeting, egg hunt, and Passover Seder earlier in the week.
- d) **Review of GPIC tasks-** Ted distributed a chart indicating the projects that the Volunteer Board serves as the lead agency in the implementation of some components of the General Plan. The Volunteer Board expressed some reservations that they could fulfill these obligations. Some of these tasks have already been implemented by the Volunteer Board, such as on-line maps of trails, and are on the Volunteer’s website. The Board ran through the list of the remaining tasks, and assigned representatives who could take them on.

Old Business:

- a) **Trail marking**–This topic will be carried over to the next meeting. The item is on the Town Council agenda for April. Maria mentioned that Rose Taber contacted her, and stated that the upper trail at Meernna & Hillside needs maintenance. One remaining issue is the Volunteers do not have enough of a work crew to address the trails. Holly added that in the past, Boy Scout Troupes have taken them on as projects, and perhaps this could be done again. Helen will research the Mill Valley trails program.
- b) **Demonstation garden at Women’s Club-** Maria exhibited architectural plans that were submitted by Sustainable Fairfax at a recent PARC meeting for review.
- c) **Cittaslow representative** – Holly announced a replacement for Melanie Peratis is needed. More details on what is required will be presented at the next meeting.

The meeting adjourned at 8:30 p.m. Next meeting will be on Monday, April 22nd at 6:30