

Minutes
Volunteer Program Advisory Board
October 25, 2016
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Geo Taylor, Marcia Custer, Glenn Michelson, Jennie Jackson. Staff in attendance: Maria Baird, Community Resources Coordinator. Others in attendance: Cristof Bessler, Peter Anderson

The meeting was called to order at 6:30 p.m.

1) Reports

- **Chair** –Geo announced that he will contact Iron Springs Brewery to see about sponsoring a Take Back Tuesday night to benefit the Volunteers in January.
- **Treasurer-** Geo & Marcia asked Maria to set up at time with Holly for them to go to Bank of America to switch over the names on the checking account.
- **Coordinator** –Maria announced there will be one extra chipper day added on Saturday, October 29th from 9-3 at Doc Edgar Park, thanks to a grant from Fire Safe Marin.
- **Discussion** – Marcia brought up the topic of how the Volunteer Board can get more reliable volunteers for its events, and how to better serve the community in terms of providing volunteers. Geo added the e-mail blasts do not seem to bring in many volunteers. Maria mentioned that perhaps the Volunteers could plug volunteers into existing groups that need help, such as the Ross Valley Senior Village Program, of which a rep attended the last meeting, or the prisoner’s rehabilitation program, that Rochelle Edwards spoke of at the August meeting. The Board agreed that this would be a good fit for the Volunteer Board and the community. Peter Anderson inquired as to whether the Board could help provide volunteers for the Klaus Circle park improvement project, the Board replied yes.

2) New Business

- a. **Determine whether to be sponsored by Marin Link or go under Town sponsorship-** At a previous meeting, the Volunteer Board had voted in favor of going under Marin Link’s umbrella organization. In light of recent discussions with the Town, the Volunteers have now re-considered that motion. **Glenn made a motion to rescind the decision to fall under Marin Link; Jennie seconded the motion; all members voted in favor. Marcia made a motion for the Volunteers to go under Town sponsorship, Geo seconded. All members voted in favor of this motion.** The Town will

receive any sponsorship monies that are donated to the Volunteers. The Volunteers will also not require their own insurance under this option.

- b. **Holiday caroling/wreathmaking event** - This event will be held on Sunday, December 11th from 2-5 p.m. at the Women's Club. A sub-committee consisting of Geo, Marcia, Jenny, Glenn & Maria was formed. They will meet on Thursday, November 3rd at 10:00 a.m. at the Youth Center. Maria will also invite Mel, Anya & Helen to participate in the sub-committee. Jenny offered to contact restaurants for food donations. She will solicit the following: Sorella Café for pasta, Fradelizio's for lasagna, Mauro's for artichoke lasagna. She will also ask Ghiringhelli's for a pizza donation for the high school volunteers. Maria will reach out to Drake High School for student helpers. At the sub-committee meeting, a designated person will be assigned the task of overseeing the youth volunteers.

- c. **Picnic budget report** –Marcia announced we are still awaiting donations from several sponsors: the Chamber of Commerce, Holly on behalf of Good Earth. No contributions have been received from Coffee Roasters, Geo will pursue them. Maria will also continue to follow up with Revolution 9. Provided the donations are received from the Chamber and Holly, the picnic will break even this year. **ACTION ITEM: The Board voted to reimburse Richard Pedemonte an additional \$100 for expenses he covered for Ryan, picnic caterer.**

- d. **Pop-up tent rental policy**-Maria stated that MCBC has recently rented the tents for Biketoberfest. Upon return, Tom Boss noted that the zippers on two of the cases had been damaged. Tom will replace the cases. Maria added the new security deposit protocol seems to be working well. Geo asked that an additional clause be added in the tent rental agreement, stating that if damage is found to the tents after the fact, the renter will be held liable for the costs of replacing the tents.

The meeting adjourned at 8:15 p.m. The next meeting will be on November 28th