

Minutes
Volunteer Program Advisory Board
September 26, 2016
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Holly Bragman, Geo Taylor, Marcia Custer, Glenn Michelson.

Excused: Jennie Jackson Staff in attendance: Maria Baird, Community Resources Coordinator.

Others in attendance: Suellen Lamorte, Cristof Bessler.

The meeting was called to order at 6:30 p.m.

1) Reports

- **Chair** –Geo announced he had met with Garrett, Camille, Anne & Maria regarding Camille taking on the responsibility of the Volunteers website maintenance. Camille will also begin sending out the Volunteers electronic newsletter; Geo & Maria will provide the content of the e-mail blast
- **Treasurer-** Marcia & Maria will be meeting soon to go over picnic expenses.
- **Coordinator** –Maria gave an update on chipper day. The September 10th event at Doc Edgar Park yielded 5 tons of brush. The tonnage for the September 24th event at Deer Park has not yet been calculated.
- **Discussion** – Holly asked for an update on the Power Lane trail work day. Maria replied that Larry Lauter had made a purchase of \$1,400 at Fairfax Lumber, in preparation of a September 24th work day. The project is nearing completion.

2) New Business

- a. **Request for volunteers through Ross Valley Village for seniors program-** Suellen Lamorte of Marin Village attended the meeting to speak on behalf of Marin Village. Marin Village is an organization of seniors helping seniors. It began in Boston, MA, and spread throughout the country. The idea behind it is that seniors can continue to live independently if they receive help for some services, such as driving, gardening, grocery shopping, etc. There is a chapter in Sausalito, Mill Valley and Novato. The Ross Valley chapter encompasses Fairfax, San Anselmo, Ross, Kentfield, Greenbrae, Corte Madera, and Larkspur. Recently, the Twin Cities decided they wanted to branch out on their own, therefore Suellen decided to reach out for more volunteers. Marin Village maintains their own website, whereby volunteers can sign up for tasks to help seniors. Additionally, Marin Villages is looking for two more steering committee members. Holly recommended Anya and Helen. **ACTION ITEM: Holly made a motion to support the connection, Glenn seconded. The Fairfax Volunteers will provide a link from the**

www.eventsvolunteer.com website to the Marin Village website, thereby enabling volunteers to sign up to help seniors. The Fairfax Volunteers will also promote the need for senior volunteers in the e-mail blasts.

- b. **Determine whether to go under Marin Link or go under Town** - The topic of who should sponsor the volunteers was once again raised. The Volunteers could be sponsored by Marin Link. The insurance for this arrangement would be covered by the \$250 administrative fee. There would also be a \$100 fee for sponsoring any alcohol sales. The other option would be to have the Town sponsor the volunteers, which would not have any fees associated with it. However, the Volunteers would have to request another non-profit to sponsor the alcohol sales, such as the Fairfax Theater Company. The group decided to put off voting on this item until the next meeting. Maria will confirm with Garrett that the Volunteers can keep their own checking account under Town sponsorship. She will also check with Marin Link and see who would be in charge of the bank account at Bank of Marin if the Volunteers decided to go through them.
- c. **Picnic re-cap** – Geo and Marcia thanked all the volunteers for their hard work at the picnic. Overall, the event went smoothly, although attendance was down, most likely due to the heat. Holly added that next year, picnic attendees should be recruited for volunteers. A good place to reach them would be through Manor School, since they are the parents of young children. Maria added that the food vendor was not happy with the food sales, and told her they lost \$800. Richard Pedemonte contacted her to see if anything could be done to reimburse the caterer. She told him she would take it up with the Volunteer Board. Maria suggested perhaps they could be reimbursed for half of their losses (\$400). **ACTION ITEM: The Board decided to offer to pay for the lunches comped to the volunteers, resulting in a reimbursement of \$250.**

3) Old Business

- a) **Pop-up tent rental policy**- Maria distributed a handout entitled “Pop-up tent rental policy for discussion. After some consideration, the Board decided to raise the security deposit to \$60 per tent for nonpaying customers, to ensure costs would be secured in the case of damage. After each tent is returned, Maria and the renter will open the pop-up tent, and examine it to make sure it is in excellent condition. The security deposit will then be refunded. This policy will be revisited in one year.

The meeting adjourned at 8:15 p.m. The next meeting will be on October 24th.